



# El Dorado High School

561 Canal Street, Placerville, Ca 95667 ♦ Phone: (530) 622-3634

## Canal Street Connections

### SUMMER NEWSLETTER - JULY 2017

## Welcome Back Cougars!

School begins Monday, August 7, 2017, 8:25 am

Please visit our WEB SITE: <http://cougar.eduhsd.k12.ca.us>

**EDHS provides AERIES.net Portal access** to all students and parents. The portal includes information about student attendance, grades, contact information, email notifications from teachers and much more. AERIES.net allows parents to update emergency contact and other information online, as well as access many documents you previously would have received via mail *online*, including the Annual Parent Notification, Medication in School Forms, and much more. To access an Aeries.net Portal Account:

**Continuing Students:** Your AERIES.net Portal remains the same from last year – same username, same password: <http://parent.eduhsd.k12.ca.us>.

**New students and parents:** You will receive information to create your AERIES.net Portal account via mail in mid-July.

**Emergency Information Update/Data Confirmation for the 2017-18 school year** – All families are asked to log on to the AERIES.net Portal starting **July 24, 2017**, to update or confirm your child's information and review the documents provided. Updating contact information is essential to ensure we can communicate with you about your students' progress, or in cases of emergency.

**CLASS SCHEDULES** - You may view your student's schedule as of Thursday, August 3rd on your Aeries Parent Portal. All students may pick up hard copies of class schedules on the first day of school, Monday, August 7, 2017, after 7:30 am, in front of the multipurpose room, upper quad.

**CLASS SCHEDULE CHANGES** Schedule changes will be limited to those that involve courses needed for graduation. Elective changes will not be available. **All students must follow the class schedule they receive on the first day of school.**

**A.S.B. CARDS** Associated Student Body cards may be purchased during orientation and during the first two weeks of school in the Student Store at the end of D-Wing. At \$25, they are a "best" buy. With an ASB card, students will be able to gain free admittance to all league athletic events (excluding playoffs) played on our campus and reduced admission at all EDHS activities (excluding SAW Week).

**ATHLETICS IMPORTANT FOR ALL STUDENT ATHLETES!!** Welcome to EDHS Athletics, home of the back to back SVC All Sport Champions!! Athletics registration opened on May 17<sup>th</sup> for the 2017/2018 school year. Please visit the athletic website [www.edhscougars.com](http://www.edhscougars.com) for more information and a link to the registration site. Looking for summer camp information? Check [www.edhscougars.com](http://www.edhscougars.com) for details or coaches contact information! If you do not have access to the internet, please contact the athletic department on July 31<sup>st</sup> for more information. Tryouts for Football will begin on July 31<sup>st</sup>. All other fall sports will begin on the first day of school, August 7<sup>th</sup>. Please allow at least 24 hours after registering for the clearance process to be considered complete. All students must be registered and cleared by the athletic office prior to attending tryouts or practice! Our annual "Sports Physical Night" was held on May 17, 2017. If you did not attend, you will need to have your own physical completed and signed by a medical doctor. If you have any questions about a particular sport, all of our programs will be represented by their coaches at new student orientation night, Thursday, August 3rd from 4:30-7:00pm. Get involved! Grab a booster meeting schedule to see what you can do to help out! Cougar cards for game entrance & cougar gear will be sold by our Boosters Club. Questions? The Athletic department can be reached at 622-3634, ext 1010, and will be available beginning Monday, July 31<sup>st</sup>. **GO COUGARS!!!**

**ORIENTATION FOR NEW STUDENTS THURSDAY, August 3, 2017 from 4:30-7:00 pm**, There will be a campus orientation for freshmen and new students. This important program includes campus tours, the opportunity to meet athletic coaches, and you may purchase ASB stickers, yearbooks and EDHS clothing. New students will also have the opportunity to pick up their schedule of classes. There will be a parent meeting at 5:15 pm (Multipurpose Room) with the Administration for parents who attend Orientation. Details of the orientation program will be announced in an upcoming mailer. We look forward to seeing you!

**ATTENDANCE** Students must secure a pass from the attendance office before leaving campus for any reason. Detentions will be assigned for failure to checkout with the attendance office. Parents/guardians should call the school **622-3634, ext. 1011** to notify the Attendance Office the reason for the absence. This line is available for attendance messages **24 hours a day**.

If it is not possible to notify the school by phone, students must bring a signed note (in ink) from the parent/guardian stating student's full name, the reason for the absence(s) and the date(s). All notes and phone calls to clear absences must be received within **3 days of the absence** or disciplinary action will be taken. Valid excuses for absences include: verified illness of the student, medical, dental, or optical services, school-sponsored educational trips, quarantine, and bereavement in the immediate family. Vacation or out of town trips are considered unexcused absences. Students with excused absences shall have two (2) days for every day absent to make up missed work. It is the student's responsibility to contact their teachers for assignments. Please be advised that passes will not be delivered the last 20 minutes of the school day for early release. Passes are not delivered during finals, AP testing, and state testing. **Please plan in advance.**

**Sick Student Check-Out Procedure** When students feel ill in class, they must first report to the First Aid room prior to calling/texting parent/guardian. The call home must come from a school staff member.

**Excessive Excused Absences** When a student has reached 14 excused absences, the school will require a physician's note to excuse the absence. A letter will be sent when the student has reached 11 excused absences explaining the process.

**Excessive Unexcused Absences** When a student has more than three unexcused absences all-day or the same period during a school year, they are considered truant and subject to referral to the School Attendance Review Board (SARB). The family will receive a letter notifying that the student is truant and explain the SARB process. After the third letter, the student may be referred to SARB and the board may impose sanctions against the family and/or student.

**BELL SCHEDULE** The bell schedule is available on the front page of our school website [cougar@eduhsd.k12.ca.us](http://cougar@eduhsd.k12.ca.us)

**BACK TO SCHOOL NIGHT** is Thursday, Aug. 24, 2017 starting at 6:30 pm.

**CAREER CENTER** For information on careers, colleges, SAT and ACT tests, scholarships, financial aid, work permits, job shadows and internships check the web site or call the Career Center at 622-3634 x 1033 after Tuesday, August 1, 2017.

**Cell Phone/Electronic Devices Policy** Cell phones and electronic devices may be used before and after school, during break/lunch and during passing times. Cell phones must NOT be out or in use at ANYTIME or ANYWHERE on campus during class time without permission from the teacher. If a cell phone is used during class time without permission, the student MUST surrender the phone to a staff member upon request. Students will then be able to pick up their phones

**☑ Cell Phone/Electronic Devices Policy (continued)** from the main office at the end of the school day. Videos and pictures may not be taken during classes without teacher permission. The following consequences will occur:

**First and Second Offenses:** Students may pick up their phone in the office at the end of the day and 2 hours of detention will be assigned.

**Third Offense:** Students may pick up their phone in the office at the end of the day and a Saturday School will be assigned to the student.

**Fourth Offense:** Assistant Principal will contact parent or guardian and the phone will be returned at the end of the day. A Saturday School will be assigned to the student.

**Continued Cell Phone Violations:** Will be treated as acts of defiance and will result in progressive discipline.

*Students who refuse to surrender their cell phone to a staff member will receive additional consequences for defiance.*

**☑ CLOSED CAMPUS** EDHS has a closed campus during the school day. Students are not to leave the campus during the school day unless permission and a pass are obtained from the attendance office. **If you fail to check out before you leave, you will receive an hour of detention - no exceptions.** Parking lots are off limits during the school day.

**☑ COLLABORATION DATES** Every Monday is a 2:40 pm release time. Please check the Student Calendar 2017-18 on the District web site: <http://www.eduhsd.k12.ca.us>

**☑ DRESS CODE POLICY GUIDELINES:** The standards for dress strongly emphasize to students, parents, and community members that El Dorado High School is a place of business concerned about providing and maintaining a safe and respectful learning environment that promotes student success. Clothing that can reasonably be expected to cause a disruption or interfere with normal school operation is prohibited. Students must comply with the general guidelines outlined below.

1. Shoes must be worn at all times.
2. Clothes should provide ample coverage to conceal all undergarments.
3. Skirts, shorts, and tops must provide ample coverage including when the student is sitting down or bending over.
4. Clothing, jewelry, and personal items must be free of writing, pictures, or symbols that are crude, vulgar, profane, or sexually suggestive or which advocate racial, ethnic, or religious prejudice, or the use of drugs or alcohol.
5. Students are prohibited from wearing or displaying on their personal property any gang related colors, trademarks, clothing, or any other attribute denoting gang membership.
6. Muscle shirts, tube tops, crop tops, and backless tops are prohibited. Off the shoulder tops must have straps.
7. Dog collars, spikes, heavy chains, and or chains, are not to be worn as jewelry or wallet extensions.
8. No item may be worn which would create an insulting, demeaning, threatening, or an otherwise hostile environment for any other student due to race, religion, or gender.
9. Pajamas and slippers are not appropriate school attire.
10. Bandanas are prohibited.

**☑ FROM THE FINANCE OFFICE** No diploma will be issued to graduating seniors, nor will students be permitted to participate in athletics or attend major dances, until all debts including library debts are cleared. Please check the bottom of your report cards and progress reports for fine notifications and reminders.

**☑ HEARING TESTING** for 10<sup>th</sup> graders is scheduled for Monday, September 18, 2017.

**☑ ID CARDS AND PICTURE DAY** All students will be issued a free ID card with picture. Defacing or losing the card will result in a fine to cover the cost of replacement. **Students are expected to carry this card on campus at all times and be prepared to present it at the request of any staff member.** ID cards are necessary to check out books and materials

from the library, to leave campus during unscheduled periods (with appropriate sticker for unscheduled 6<sup>th</sup> and 7<sup>th</sup>), to be admitted to any EDHS-sponsored dance, athletic events or activity, and to ride busses.

Students who purchase an ASB card will have their ID card specially marked. The activity ID entitles a student to significant discounts on most school activities. Money derived from the sale of ASB stickers goes to support all school-sponsored activities.

**☑ INTERNET ACCESS** El Dorado High School has a campus-wide wireless network. Students are welcome to access this network for school related purposes with personal electronic devices. The EDUHS D Acceptable Use Policy applies to the use of the wireless network. Students should be aware that their use of the wireless network may be monitored and disciplinary consequences (including loss of internet privileges) will apply if students use the network to access blocked or prohibited websites, to send/receive messages that are inconsistent with school rules, or any other prohibited use as defined by the EDUHS D Acceptable Use Policy. Parents can view the details of this policy on their Aeries Parent Portal Account, Item 5, Data Confirmation Process, Documents.

**☑ LIBRARY** El Dorado High has a beautiful library facility. The library is open from 7:45 am to 4:00 pm, Monday through Friday. We offer a large collection of books, eBooks, audiobooks, and Playaways for pleasure reading. A/V materials, print reference, and online informational databases are also available for research, school projects, and entertainment. The staff provides assistance and instruction to classes and individual students. A computer lab with 35 workstations is available to classes; computers are also available for use in the central library seating area. Students may enroll in a course called "Library Science" and become part of the library staff for one period. Please remember that an Internet User Agreement must be on file for students to use any computer on the campus. For more information visit the EDHS web site <http://cougar.eduhsd.k12.ca.us> and click on "Library."

**☑ LOCKERS** A limited number of lockers are available for student use. If a student already has a locker, they may keep it until they graduate. Incoming students must sign-up for a locker at Orientation Night or through the Attendance Office. Lockers are the property of the school and the school reserves the right to access all school lockers. **The district cannot be held responsible for items damaged or stolen from lockers.**

**☑ MEDICATIONS IN SCHOOL** If your student must take medication during school hours, a Medication in School and/or PE Asthma Form must be completed and signed by the student's doctor and parent/guardian. This includes over-the-counter medications, prescription medicines and all emergency medications, including asthma inhalers. The medicines must be brought to school in the original containers. All medication forms must be submitted to the School Health Technician in the First Aid Room by the first day of school. To print out the forms, visit <http://www.eduhsd.k12.ca.us> or your [AERIES.net Parent Portal](http://www.aries.net). Click on Health Services/District Nurses, then to Administration of Medication, EDHS.

**☑ MESSAGES OR DELIVERIES** During the school year, when classes are in session, phone messages will ONLY be delivered in case of serious family emergency. This is in compliance with the School Board's directive not to interrupt the instructional process. We discourage the delivery of items for students at school such as balloons, flowers, lunches, etc. If necessary, they will ONLY be accepted from parents and will not be delivered to classrooms. Students will be paged to office during passing periods.

**☑ PARENT VOLUNTEERS NEEDED** If you would like to volunteer some of your time; Monday, August 7<sup>th</sup> 7:30-9:30 am, in front of the New Multipurpose Room. We need help to hand out Class Schedules. Please call or email Sandra Atkins, Counseling Secretary at (530) 622-3634 x 1028; [satkins@eduhsd.k12.ca.us](mailto:satkins@eduhsd.k12.ca.us) Please include your name, phone number, email and when you are available to volunteer. Thank you.

**☑ SITE COUNCIL** EDHS has a Site Council. The Council is instrumental in planning the instructional program. Meetings are held on the first Wednesday of each month. Elections for parent representatives take place at Back To School Night, August 24th.

**☑ TEXTS / EQUIPMENT** Students are financially responsible for any books, lab fees, and materials issued to them.

**☑ REPORT CARD DISTRIBUTION DATES** Report cards will be mailed home at quarter and semester only. Progress report cards are given to the student in their 2<sup>nd</sup> or 3<sup>rd</sup> Period class to take home:

<u>1<sup>st</sup> Qrt Progress</u>	=	<u>Friday, 09/15/17</u>
<u>1<sup>st</sup> Quarter</u>	=	<u>Friday, 10/13/17</u>
<u>2<sup>nd</sup> Qrt Progress</u>	=	<u>Monday, 11/13/17*</u>
<u>1<sup>st</sup> Semester</u>	=	<u>Friday, 01/12/18</u>
<u>3<sup>rd</sup> Qrt Progress</u>	=	<u>Friday, 02/16/18</u>
<u>3<sup>rd</sup> Quarter</u>	=	<u>Friday, 03/23/18</u>
<u>4<sup>th</sup> Qrt Progress</u>	=	<u>Friday, 04/27/18</u>
<u>2<sup>nd</sup> Semester</u>	=	<u>Friday, 06/01/18</u>

\* Holiday Weekend = delay in progress reports going home.

**☑ PARKING LOTS:** The parking lots at El Dorado High School are out of bounds for students. Students may not go to their cars during the day to retrieve items or to hangout. Students with unscheduled 6<sup>th</sup> and 7<sup>th</sup> periods must obtain a sticker for their ID card from the counseling office to leave campus. Students found in the parking lot without permission, will be assigned a minimum of two hours detentions.

**☑ SCHOOL MEAL PROGRAM** A complete school lunch for \$3.00 and breakfast for \$2.00 can be purchased. Parents can prepay for meals using the link on our school or district websites for My SchoolBucks. A \$2.00 processing fee will be charged when using the My SchoolBucks option. Families can also pre-pay by sending check or cash with their student to the cafeteria.

- 1) CAFETERIA PIN NUMBERS:** All students will need to memorize their personal PIN which they should receive approximately the second week of school. Whether lunch is purchased with cash, a parent pre-pays or the student is on the free or reduced lunch program - all students have a PIN to use in the cafeteria. If you wish to pre-pay, call the Cafeteria Supervisor, at x 1053.
- 2) FREE & REDUCED MEALS:** July 2017, each family of a registered student will be receiving a free and reduced meal application by mail from the District Office in the Annual Parent Notification Booklet; or there is an on-line version of the Parent Notification Booklet on the district website: <http://www.eduhsd.net>. Please return the application to the Food Services Secretary, Kelly Parker, at the District Office. Parents now have the option of completing the Free and Reduced Meal Application on line. After July 1, 2017 you will find the EZMealAPP link for online Free and Reduced Meal Applications at <http://www.eduhsd.net> or [www.cougar.eduhsd.net](http://www.cougar.eduhsd.net). Eligibility Notification Letters will be mailed to the home. If your student doesn't wish to participate every day, returning the application ensures that the credit is there if and when your need arises. Eligibility is kept confidential. Reduced priced lunch is 40 cents and breakfast is 30 cents. \*

**☑ SENIOR PORTRAITS:** Senior Portraits for Class of 2018 will be on campus the week of June 27-30, Tuesday-Friday, 12:00-6:00 pm and Saturday, July 1<sup>st</sup>, 10:00 am – 6:00 pm, in the Multipurpose Room. To make an appointment contact: Bill Smith Photography at [\(916\) 749-1026](tel:9167491026), email: [services@billsmithphoto.com](mailto:services@billsmithphoto.com) or visit their website at <http://billsmithphoto.com>

**☑ SOBER GRAD NIGHT** Our Sober Grad Night Party is an important event which allows the graduating seniors to celebrate one last time with their fellow graduates in an alcohol-free and drug-free environment. We are always looking for parents and family to become involved. If you are interested in being a part of the Sober Grad Night Committee, or would like to volunteer to help, please call or email our Parent Volunteer, Tiffany Hinds, (530) 957-1633, [edhssobergradnight@gmail.com](mailto:edhssobergradnight@gmail.com).

**☑ TRANSPORTATION** Parents can purchase bus passes online at My School Bucks. An Early Bird Discount is available when purchasing a Full Year Round Trip pass on or before Monday, 7/31/17. To apply for a free/reduced bus pass, complete the application located in the Annual Notification to Parents/ Guardians or online at [www.eduhsd.net/Transportation/fees](http://www.eduhsd.net/Transportation/fees). Submit the completed free/reduced bus application with the required income documents to: EDUHSD, 4675 Missouri Flat Road, Placerville, CA 95667, Attn: Sarah Lemke, Bus Fees. Students must have a pass to ride the bus, so get your pass before 7/31/17 to ensure transportation on the 1<sup>st</sup> day of school. The bus route schedule will be posted on the district website [www.eduhsd.k12.ca.us/transportation](http://www.eduhsd.k12.ca.us/transportation). Questions about bus passes and routes can be directed to transportation department at (530) 622-5081, x 7245, Sarah Lemke.

**☑ WEATHER CONDITIONS** EDHS has an automated phone caller system that is utilized for weather condition notifications, absence notifications, and important announcements. This system can also email updates to you, please make sure your phone number and email address is updated at all times.

**☑ WORK PERMITS** Summer work permits are available May 30 – June 8 and July 12-31 from the Counseling Office. *June 9 - July 11 at the EDUHSD District Office, 4675 Missouri Flat Road, Student Services, Bldg D, Placerville, CA 95667. (530) 622-5081, x 7224/7229.* After August 1, 2017 work permits can again be requested from the Career Center. Forms may be obtained from the EDHS website or from the above locations. **Each submitted work permit request requires a minimum of 24 hours before the permit is ready to be picked up.**

