



El Dorado High School
561 Canal Street, Placerville, Ca 95667 ♦ Phone: (530) 622-3634

Canal Street Connections Summer Newsletter - July 2019

Welcome Back Cougars!

School begins Monday, August 12, 2019, 8:25 am

Please visit our WEB SITE: <http://cougar.eduhsd.k12.ca.us>

✓ EDHS provides AERIES.net Portal access to all students and parents. The portal includes information about student attendance, grades, contact information, email notifications from teachers and much more. AERIES.net allows parents to update emergency contact and other information online, as well as access many documents you previously would have received via mail *online*, including the Annual Parent Notification, Medication in School Forms, and much more. To access an Aeries.net Portal Account:

Continuing Students: Your AERIES.net Portal remains the same from last year – same username, same password: <http://parent.eduhsd.k12.ca.us>.

New students and parents: You will receive information to create your AERIES.net Portal account via mail in mid-July.

EDHS Parent Square Parent Square (PS) is a two-way private communication platform. It provides a safe way for administrators, teachers, staff, groups and parents, to connect and effectively communicate. All school, grade level and classroom information is sent from one centralized place to your computer or mobile phone via email and/or text or you can download the FREE app! It is important for all current PS users to verify that your AERIES information is correct since PS pulls your contact information from AERIES.

✓ Emergency Information Update/Data Confirmation for the 2019-20 school year – All families are asked to log on to the AERIES.net Portal starting **July 22, 2019**, to update or confirm your child's information and review the documents provided. Updating contact information is essential to ensure we can communicate with you about your students' progress, or in cases of emergency.

✓ CLASS SCHEDULES - You may view your student's schedule as of Thursday, August 8th after 5pm on your Aeries Parent or Student Portals. If you are unable to access your schedule online, student schedules will be available in the upper quad on August 12th starting at 7:30 am.

✓ CLASS SCHEDULE CHANGES Schedule changes will be limited to courses needed for graduation. Preference or elective changes will not be available. **All students must follow their current class schedule on the first day of school.** Schedule change forms will be available in the Counseling Office and must be completed and returned by Wednesday, August 21st.

✓ A.S.B. CARDS Associated Student Body cards may be purchased during orientation, at the time of pictures on school-wide picture day and at lunch in room E150 during the school year. With an ASB card, students will be able to gain free admittance to all league athletic events (excluding playoffs) played on our campus and reduced admission at all EDHS activities.

✓ ATHLETICS IMPORTANT FOR ALL STUDENT ATHLETES!!

Welcome to EDHS Athletics, home of the back to back SVC All Sport Champions!! Athletics registration opened in May 2019 for the 2019/2020 school year. Please visit the athletic website www.edhscougars.com for more information and a link to the registration site. Looking for summer camp information? Check www.edhscougars.com for details or coaches contact information! Athletic Staff will be in the Main Office for Fall Sports Clearance on the following dates – Wed, July 24th 10am-2pm, Thurs, July 25th 12pm-5pm, Fri, July 26th 9am-2pm, Mon, July 29th 9am-2pm. All students must be registered and cleared by the athletic office prior to attending tryouts or practice! Tryouts for Football will begin on July 29th. All other fall sports will begin on Aug 5th. Please allow at least 24 hours after registering for the clearance process to be considered complete. Our annual "Sports Physical Night" was held on May 21, 2019. If you did not attend you will need to have your own physical completed and the sports physical form filled out and signed by a medical doctor. If you have any

questions about a particular sport, all of our programs will be represented by their coaches at new student orientation night, Thursday, August 8th from 4:30-7:00pm. Get involved! Grab a booster meeting schedule to see what you can do to help out! Cougar cards for game entrance & cougar gear will be sold by our Boosters Club. Questions? The Athletic department can be reached at 622-3634, ext 1010, and will be available beginning Monday, Aug 5th. **GO COUGARS!!**

✓ ORIENTATION FOR NEW STUDENTS THURSDAY, August 8, 2019

from 4:30-7:00 pm, There will be a campus orientation for freshmen *and new students*. This important program includes campus tours, the opportunity to meet athletic coaches, and you may purchase ASB stickers, yearbooks and EDHS clothing. New students will also have the opportunity to pick up their schedule of classes. There will be a parent meeting at 5:15 pm (Multipurpose Room) with the Administration for parents who attend Orientation. Details of the orientation program will be announced in an upcoming mailer. We look forward to seeing you!

✓ ATTENDANCE If your student needs to be checked out during the day, please send a note with the student in the morning. **The signed note (in ink) from the parent/guardian must include the student's full name, the reason for the absence(s) and the date(s). They must secure a pass from the attendance office before leaving campus for any reason.**

If for some reason you are not able to send a note with your student, please call the attendance office for a pass and allow 15-30 minutes for the pass to be processed. Please be advised that passes will not be delivered the last 20 minutes of the school day for early release. Passes are not delivered during finals, AP testing, and state testing. Please plan in advance. **If they are returning to campus they must check back in with attendance to secure a return to class pass.**

All notes and phone calls to clear absences must be received within **3 days of the absence** or disciplinary action will be taken. Detentions will be assigned for failure to checkout with the attendance office.

Parents/guardians should call the Attendance Office if their student will be absent and the reason for the absence. This line is available for attendance messages **24 hours a day**.

Valid excuses for absences include: verified illness of the student, medical, dental, or optical services, school-sponsored educational trips, quarantine, and bereavement in the immediate family. Vacation or out of town trips are considered unexcused absences.

Students with excused absences shall have two (2) days for every day absent to make up missed work. It is the student's responsibility to contact their teachers for assignments. If you need assistance collecting assignments, please contact the counseling office

Sick Student Check-Out Procedure When students feel ill in class, they must first report to the Health Office prior to calling/texting parent/guardian. The call home must come from a school staff member.

Excessive Excused Absences When a student has reached 14 excused absences, the school will require a physician's note to excuse the absence. A letter will be sent when the student has reached 11 excused absences explaining the process.

Excessive Unexcused Absences When a student has more than three unexcused absences all-day or the same period during a school year, they are considered truant and subject to referral to the School Attendance Review Board (SARB). The family will receive a letter notifying that the student is truant and explain the

SARB process. After the third letter, the student may be referred to SARB and the board may impose sanctions against the family and/or student.

☑ BELL SCHEDULE The bell schedule is available on the front page of our school website cougar@eduhsd.k12.ca.us

☑ BACK TO SCHOOL NIGHT is Thursday, Aug. 29, 2019 starting at 5:30 pm.

☑ COLLEGE & CAREER CENTER For information on colleges, careers, SAT and ACT tests, scholarships, financial aid, work permits, job shadows and internships check the web site or call the College & Career Center at 622-3634 x 1033, returning Monday, August 5, 2019.

☑ Cell Phone/Electronic Devices Policy Cell phones and electronic devices may be used before and after school, during break/lunch and during passing times. Cell phones must NOT be out or in use at ANYTIME or ANYWHERE on campus during class time without permission from the teacher. If a cell phone is used during class time without permission, the student MUST surrender the phone to a staff member upon request. Students will then be able to pick up their phones from the main office at the end of the school day. Videos and pictures may not be taken during classes without teacher permission. The following consequences will occur:

First and Second Offenses: Students may pick up their phone in the office at the end of the day and 2 hours of detention will be assigned.

Third Offense: Students may pick up their phone in the office at the end of the day and a Saturday School will be assigned to the student.

Fourth Offense: Assistant Principal will contact parent or guardian and the phone will be returned at the end of the day and a Progressive Discipline will be assigned to the student.

Continued Cell Phone Violations: Will be treated as acts of defiance and will result in progressive discipline.

Students who refuse to surrender their cell phone to a staff member will receive additional consequences for defiance.

☑ CLOSED CAMPUS EDHS has a closed campus during the school day. Students are not to leave the campus during the school day unless permission and a pass are obtained from the attendance office. **If you fail to check out before you leave, you will receive an hour of detention - no exceptions.** Parking lots are off limits during the school day.

☑ COLLABORATION DATES Every Monday is a 2:40 pm release time. Please check the [Student Calendar 2019-20](#) on the school website - <http://cougar.eduhsd.k12.ca.us>

☑ DRESS CODE POLICY GUIDELINES: The standards for dress strongly emphasize to students, parents, and community members that El Dorado High School is a place of business concerned about providing and maintaining a safe and respectful learning environment that promotes student success. Clothing that can reasonably be expected to cause a disruption or interfere with normal school operation is prohibited. Students must comply with the general guidelines outlined below.

1. Shoes must be worn at all times.
2. Clothes should provide ample coverage to conceal all undergarments.
3. Skirts, shorts, and tops must provide ample coverage including when the student is sitting down or bending over.
4. Clothing, jewelry, and personal items must be free of writing, pictures, or symbols that are crude, vulgar, profane, or sexually suggestive or which advocate racial, ethnic, or religious prejudice, or the use of drugs or alcohol.

5. Students are prohibited from wearing or displaying on their personal property any gang related colors, trademarks, clothing, or any other attribute denoting gang membership.
6. Muscle shirts, tube tops, crop tops, and backless tops are prohibited. Off the shoulder tops must have straps.
7. Dog collars, spikes, heavy chains, and or chains, are not to be worn as jewelry or wallet extensions.
8. No item may be worn which would create an insulting, demeaning, threatening, or an otherwise hostile environment for any other student due to race, religion, or gender.
9. Pajamas and slippers are not appropriate school attire.
10. Bandanas are prohibited.

☑ FROM THE FINANCE OFFICE No diploma will be issued to graduating seniors, nor will students be permitted to participate in athletics or attend major dances, until all debts including library debts are cleared. **Please check the bottom of your report cards and progress reports for fine notifications and reminders.**

☑ HEARING TESTING for 10th graders is scheduled for Monday, September 16, 2019.

☑ ID CARDS AND PICTURE DAY Picture day will be Monday, August 12th. All students will be issued a free ID card with picture. Defacing or losing the card will result in a fine to cover the cost of replacement. **Students are expected to carry this card on campus at all times and be prepared to present it at the request of any staff member.** ID cards are necessary to check out books and materials from the library, to leave campus during unscheduled periods (with appropriate sticker for unscheduled 6th and 7th), to be admitted to any EDHS-sponsored dance, athletic events or activity, and to ride busses.

Students who purchase an ASB card will have their ID card specially marked. The activity ID entitles a student to significant discounts on most school activities. Money derived from the sale of ASB stickers goes to support all school-sponsored activities.

☑ INTERNET ACCESS El Dorado High School has a campus-wide wireless network. Students are welcome to access this network for school related purposes with personal electronic devices. The EDUHSD Acceptable Use Policy applies to the use of the wireless network. Students should be aware that their use of the wireless network may be monitored and disciplinary consequences (including loss of internet privileges) will apply if students use the network to access blocked or prohibited websites, to send/receive messages that are inconsistent with school rules, or any other prohibited use as defined by the [EDUHSD Acceptable Use Policy](#). Parents can view the details of this policy on their Aeries Parent Portal Account, Item 5, Data Confirmation Process, Documents.

☑ LIBRARY El Dorado High has a beautiful library media center. The LMC is open from 7:45 am to 4:30 pm, Monday through Friday. We offer a large collection of books, eBooks, audiobooks, and Playaway audio books for pleasure reading. A/V materials print and digital reference, including online informational databases and curated digital sources, are also available for research, school projects, and entertainment. Our makerspace, with free monthly craft projects and school supplies, is an important space in our LMC. Library staff provides assistance and instruction to classes and individual students. A computer lab with 35 workstations is available to classes; computers, chromebooks, and printers are also available for use in the central library seating area. Students may enroll in a course called "Library Science" and become part of the library staff for one period each day. To access information and educational resources 24/7, visit the EDHS Library web site <http://edhslibrary.webs.com/>.

☑ LOCKERS A limited number of lockers are available for student use. Incoming students must sign-up for a locker through the Attendance Office. Lockers are the property of the school and the school reserves the right to access all school lockers. The district

cannot be held responsible for items damaged or stolen from lockers.

☑ MEDICATIONS IN SCHOOL If your student must take medication during school hours, a Medication in School and/or PE Asthma Form must be completed and signed by the student's doctor and parent/guardian. This includes over-the-counter medications, prescription medicines and all emergency medications, including asthma inhalers. The medicines must be brought to school in the original containers. All medication forms must be submitted to the School Health Technician in the First Aid Room by the first day of school. To print out the forms, visit <http://www.eduhsd.k12.ca.us> or your [AERIES.net Parent Portal](#). Click on Health Services/District Nurses, then to Administration of Medication, EDHS.

☑ MESSAGES OR DELIVERIES During the school year, when classes are in session, phone messages will ONLY be delivered in case of serious family emergency. This is in compliance with the School Board's directive not to interrupt the instructional process. We discourage the delivery of items for students at school such as balloons, flowers, lunches, etc. If necessary, they will ONLY be accepted from parents and will not be delivered to classrooms. Students will be paged to office during passing periods.

☑ SITE COUNCIL EDHS has a Site Council. The Council is instrumental in planning the instructional program. Meetings are held on the first Wednesday of each month. Elections for parent representatives take place at Back To School Night, August 29th.

☑ TEXTS / EQUIPMENT Students are financially responsible for any books, lab fees, and materials issued to them.

☑ REPORT CARD DISTRIBUTION DATES Report cards will be mailed home at quarter and semester only. Progress report cards are given to the student in their 2nd or 3rd Period class to take home:

<u>1st Qrt Progress</u>	=	<u>Friday, 09/20/19</u>
<u>1st Quarter</u>	=	<u>Friday, 10/18/19</u>
<u>2nd Qrt Progress</u>	=	<u>Friday, 11/15/19</u>
<u>1st Semester</u>	=	<u>Wednesday, 01/15/20</u>
<u>3rd Qrt Progress</u>	=	<u>Friday, 02/14/20</u>
<u>3rd Quarter</u>	=	<u>Friday, 03/20/20</u>
<u>4th Qrt Progress</u>	=	<u>Tuesday, 04/24/20</u>
<u>2nd Semester</u>	=	<u>Friday, 06/05/20</u>

☑ PARKING LOTS: The parking lots at El Dorado High School are out of bounds for students. Students may not go to their cars during the day to retrieve items or to hangout. Students with unscheduled 6th and 7th periods must obtain a sticker for their ID card from the counseling office to leave campus within the first 10 minutes of lunch. Students found in the parking lot without permission, will be assigned a minimum of two hours detentions.

☑ SCHOOL MEAL PROGRAM A complete school lunch for \$3.50 and breakfast for \$2.25 can be purchased. Parents can prepay for meals using the link on our school or district websites for My SchoolBucks. A \$2.49 processing fee will be charged when using the My SchoolBucks option. Families can also pre-pay by sending check or cash with their student to the cafeteria.

1) **CAFETERIA PIN NUMBERS:** All students will need to memorize their personal PIN, if you don't know your PIN you can ask in the cafeteria. Whether lunch is purchased with cash, pre-pay or the free or reduced lunch program - all students have a PIN to use in the cafeteria.

2) **FREE & REDUCED MEALS:** July 2019, each family of a registered student will be receiving a free and reduced meal application by mail from the District Office in the Annual Parent Notification Booklet; or there is an on-line version of the Parent Notification Booklet on the district website: <http://www.eduhsd.net>. Please return the application to the Food Services Secretary, Lisa Baughn, at the District Office. Parents now have the option of completing the Free and Reduced Meal Application on

line. After July 1, 2019 you will find the EZMealAPP link for online Free and Reduced Meal Applications at <http://www.eduhsd.net> or www.cougar.eduhsd.net. Eligibility Notification Letters will be mailed to the home. If your student doesn't wish to participate every day, returning the application ensures that the credit is there if and when your need arises. Eligibility is kept confidential. Reduced priced lunch is 40 cents and breakfast is 30 cents.*

☑ SENIOR PORTRAITS: Senior Portraits for Class of 2020 will be on campus the week of July 9-13, in the Multipurpose Room. All incoming Seniors will need to be photographed by Bill Smith Photography to appear in the yearbook. Go to: billsmithphoto.com/appts or call (916)749-1026 to schedule your appointment. Parents are encouraged to come along to view and purchase images. There is a \$10 sitting fee if you make an appointment for El Dorado High School or it is free if you go to their studio. Please call or go to the website to make an appointment: billsmithphoto.com/appts or call (916)749-1026

☑ SOBER GRAD NIGHT Our Sober Grad Night Party is an important event which allows the graduating seniors to celebrate one last time with their fellow graduates in an alcohol-free and drug-free environment. We are always looking for parents and family to become involved. If you are interested in being a part of the Sober Grad Night Committee, or would like to volunteer to help, please call or email our Parent Volunteer, Tiffany Hinds, (530) 957-1633, edhssobergradnight@gmail.com.

☑ TRANSPORTATION Parents can purchase bus passes online at My School Bucks. An Early Bird Discount is available when purchasing a Full Year Round Trip pass on or before Monday, 7/31/19. To apply for a free/reduced bus pass, complete the application located in the Annual Notification to Parents/ Guardians or online at www.eduhsd.net/Transportation/fees. Submit the completed free/reduced bus application with the required income documents to: EDUHSD, 4675 Missouri Flat Road, Placerville, CA 95667, Attn: Cathy Narr, Bus Fees. Students must have a pass to ride the bus, so get your pass before 7/31/19 to ensure transportation on the 1st day of school. The bus route schedule will be posted on the district website www.eduhsd.k12.ca.us/transportation. Questions about bus passes and routes can be directed to transportation department at (530) 622-5081, x 7245, Cathy Narr.

☑ WEATHER CONDITIONS EDHS utilizes Parent Square to communicate weather condition notifications, absence notifications, and important announcements. This system can also email updates to you, please make sure your phone number and email address is updated at all times.

☑ WORK PERMITS Summer work permits are available May 28 – June 20 and July 15-August 2 from the Counseling Office, **please note all District Offices are closed on Fridays during the months of June and July. June 24-July 11 work permits are available at the EDUHSD District Office, 4675 Missouri Flat Road, Student Services, Bldg D, Placerville, CA 95667 530-622-5081 x7224/7229.** On/after August 5, 2019 work permits can again be requested from the College & Career Center. Forms may be obtained from the EDHS website or from the above locations. **Each submitted work permit request requires a minimum of 24 hours before the permit is ready to be picked up.**

