

EDHS *a Safe Place to Learn...*

THE EL DORADO UNION HIGH SCHOOL DISTRICT'S BOARD POLICY PROHIBITS, AT ANY DISTRICT SCHOOL OR SCHOOL ACTIVITY, UNLAWFUL DISCRIMINATION, HARASSMENT, INTIMIDATION AND BULLYING OF ANY STUDENT BASED ON THE STUDENT'S ACTUAL RACE, COLOR, ANCESTRY, NATIONAL ORIGIN, ETHNIC GROUP IDENTIFICATION, AGE, RELIGION, MARITAL OR PARENTAL STATUS, PHYSICAL OR MENTAL DISABILITY, SEX, SEXUAL ORIENTATION, GENDER, GENDER IDENTITY, OR GENDER EXPRESSION; THE PERCEPTION OF ONE OR MORE OF SUCH CHARACTERISTICS; OR ASSOCIATION WITH A PERSON OR GROUP WITH ONE OR MORE OF THESE ACTUAL OR PERCEIVED CHARACTERISTICS.

THE DISTRICT ALSO PROHIBITS ANY FORM OF RETALIATION AGAINST ANY STUDENT WHO FILES A COMPLAINT OR REPORT REGARDING AN INCIDENT OF DISCRIMINATION, HARASSMENT, INTIMIDATION, OR BULLYING.

IF IT HAPPENS REPORT IT: ANY STUDENT WHO FEELS HE/SHE HAS BEEN SUBJECTED TO DISCRIMINATION, HARASSMENT, INTIMIDATION, OR BULLYING SHOULD IMMEDIATELY REPORT IT TO SCHOOL ADMINISTRATION OR ANY OTHER STAFF MEMBER. ANY STUDENT OR SCHOOL EMPLOYEE WHO OBSERVES AN INCIDENT OF DISCRIMINATION, HARASSMENT, INTIMIDATION, OR BULLYING SHOULD REPORT IT TO SCHOOL ADMINISTRATION, WHETHER OR NOT THE VICTIM FILES A COMPLAINT.

CONSEQUENCES: STUDENTS WHO ENGAGE IN DISCRIMINATION, HARASSMENT, INTIMIDATION, OR BULLYING SHALL BE SUBJECTED TO APPROPRIATE DISCIPLINE UP TO AND INCLUDING COUNSELING, SUSPENSION, AND/OR EXPULSION. AN EMPLOYEE WHO PERMITS OR ENGAGES IN PROHIBITED DISCRIMINATION, HARASSMENT, INTIMIDATION, OR BULLYING SHALL BE SUBJECT TO DISCIPLINARY ACTION, UP TO AND INCLUDING DISMISSAL.

BOARD POLICY AND ADMINISTRATIVE REGULATION 5145.3: More details regarding reporting and investigating discrimination, harassment, intimidation, and bullying please refer to your schools website, the El Dorado Union High School District's website at www.eduhsd.net, or ask your school's administration for a copy of Board Policy 5145.3 and Administrative Regulation 5145.3.

Stand Up & Be Heard! **COUGAR PRIDE**

TABLE OF CONTENTS

| | |
|---|-------------------------------------|
| Students Clubs, Activities, and Organizations..... | 4 |
| Academic Letter and Student Recognition | 4 |
| Bell Schedules..... | 5 |
| Student Support Services | 5 |
| Expectations and Conduct..... | 5 |
| Counseling and Guidance Services..... | 6 |
| California State University/University of California..... | 6 |
| Grading Dates | 7 |
| College and Career Center A210 | 8 |
| Homework Help Resources: | 9 |
| Campus and Classroom Conduct..... | Error! Bookmark not defined. |
| Attendance Procedures..... | 10 |
| Truancy Policy | 10 |
| Truancy Policy | 11 |
| School Discipline Policies | 12 |
| Harassment, Sexual Harassment, and Terrorist Threat..... | 13 |
| Social Probation | 14 |
| Dress Code Policy..... | 15 |
| Closed Campus | 16 |
| ID Cards and ASB Cards | 16 |
| Textbooks..... | 16 |
| Skateboards and Scooters | 16 |
| Cell Phone Policy..... | 17 |
| School Dance Eligibility | 18 |
| Dance Code of Conduct..... | 18 |
| Illness and First Aid..... | 19 |
| Medications..... | 19 |
| Emergency Contacts | 19 |
| Transportation | 19 |
| Parking and Driving Regulations..... | 20 |
| Lockers..... | 20 |
| Messages | 20 |
| Work Permits | 21 |
| Loitering..... | 21 |
| Life Fitness Uniform Policy..... | 21 |
| Extracurricular Activities Eligibility Requirements | 22 |
| Phone Directory | 23 |

Principal's Message

Matt Barnes

Welcome to the 2020-2021 school year at El Dorado High School. It is an honor and privilege to be principal at EDHS. At El Dorado our students success drives all of our decisions. With the support and dedication of our faculty and local community, El Dorado provides many wonderful and unique opportunities for students. Please take advantage of all of the resources available to you to reach your academic potential. Meeting with a teacher outside of class, attending special tutorial hours, creating study groups, or any number of other supports can help all students reach new academic heights. I would also encourage each one of you to be an active participant in extracurricular life at EDHS. Get involved! You are certain to find an activity that meets your needs with numerous athletic teams, clubs, dances, and other sponsored events on our campus. The best way to stay connected is to stay informed; listen to the daily bulletin and regularly check our website for up to date information about campus activities and upcoming events. I look forward to beginning another school year and helping every student find success at EDHS.

El Dorado High School Core Values

Respect
Kindness

Integrity
Acceptance

Responsibility
Spirit

Upon graduation, EDHS students will be:

Reliable self-directed learners who

- Access information through a variety of sources
- Employ a variety of reading skills
- Manage time effectively and plan for long range goals
- Evaluate objectively their own work
- Complete tasks and projects on time

Outstanding critical thinkers who

- Solve problems effectively using knowledge and skills from all disciplines
- Construct logical arguments with persuasive evidence while considering multiple viewpoints before drawing conclusions

Active community contributors who

- Develop personal responsibility for their daily lives
- Demonstrate civic responsibility
- Establish connections within the school and community

Respectful and effective communicators who

- Understand how language affects values and attitudes
- Express ideas reasonably and clearly in a variety of ways

Associated Student Body Message

We believe the creation of a positive school climate, “STARTS WITH YOU!” When you see something that is wrong - bullying, littering, cheating, etc. - say something to stop it. If you see something good being done, say something to that person. If you have the strength to lead, you can make a great difference in our school. We can affect more change if students take charge as the leaders on the campus. Step up and help make El Dorado a great place!

Student Government – ASB

The El Dorado High School Associated Student Government is maintained through the active support of the students by authority of the Principal and Board of Trustees. The ASB organizes student activities, regulates student body funds, and advises the administration on policies affecting students. The ASB constitution was written and revised by students for the purpose of serving the entire student body.

Students Clubs, Activities, and Organizations

GET INVOLVED... There are many different types of student activities aimed at meeting every student’s interests, such as: Key Club, California Scholarship Federation (CSF), Yearbook, Faith Out Loud, Choir, Drama Club, Academic Decathlon (competitive academics), Multi-cultural Club, Speech and Debate, Interact Club, Manos a la Obra, Natural Resource Club, The Finer Things Club, Bike Club, , Circuit Breakers Robotics Team, Health Academy, Athletics, Cheerleading and Student Government. A complete list of clubs and their descriptions are available in the counseling office and on our school website.

Academic Letter and Student Recognition

In recognition of academic success, students who earn a 3.5 or better for three consecutive semesters will receive an academic letter. This ceremony takes place once per year. Students with outstanding attendance will also receive a certificate.

Bell Schedules

We use a variety of bell schedules throughout the year, if you are looking for the bell schedules please go to our webpage: <http://cougar.eduhsd.k12.ca.us>

Student Support Services

EDHS offers a number of support programs for our students. Students wishing to access these programs may do so by speaking with a teacher, counselor, or assistant principal.

1. Counseling Office
2. College and Career Center
3. Public Health Nurse
4. El Dorado County Probation

Daily Bulletin

The daily bulletin is the official means of communicating school information to all students and staff. All activities, athletic events, meeting dates, club news, teacher news, scholarship information and special schedules, etc., are published each day. Listen for it daily or check it out for yourself on the school website at: <http://cougar.eduhsd.k12.ca.us>

All School Sponsored Activities Expectations and Conduct

All rules and regulations governing student conduct at school also apply to all school and District sponsored events, athletic contests, proms, dances, plays, banquets, field trips, etc., whether held on or off campus, before, during, or after school.

Counseling and Guidance Services

The El Dorado High School counseling/guidance/career staff is committed to assisting all students. This includes academic, career development, and personal/social domains. Students and parents are encouraged to contact the counseling office to meet with their student's counselor.

California State University/ University of California

Coursework Requirements

| | |
|---|---------|
| English | 4 Years |
| Social Science | 2 Years |
| US History (required) | |
| World History or Amer. Gov. /Econ | |
| Mathematics | 3 Years |
| (4 years recommended for UC) | |
| Must include Algebra 1, Geometry & Algebra 2 | |
| Science (with lab) | 2 Years |
| (3 years recommended for UC) | |
| 1 year of Life Science | |
| 1 year of Physical Science | |
| Visual and Performing Art | 1 Year |
| Language other than English | 2 Years |
| (3 years recommended for UC) | |
| College Prep Electives | 1 Year |



- All courses required for admission must be passed with a C or better.
- For CSU and/or UC admission, you must take the SAT Reasoning Test *or* ACT Assessment plus Writing.

Advanced Placement (AP) Test Dates

For specific test days and dates go to www.collegeboard.com or see the school calendar. For more information, please contact the counseling office.

Grading Dates 2020-2021

| Reporting Period | Grading Ends | Grades Sent Home |
|--------------------------------------|---------------|------------------|
| 1 st Qtr. Progress Report | Fri., Sep. 11 | Fri., Sept. 18 |
| 1 st Qtr. Report Card | Fri., Oct. 2 | Fri., Oct. 9 |
| 2 nd Qtr. Progress Report | Fri., Nov. 6 | Fri., Nov 13 |
| Semester 1 Report Card | Fri., Dec. 18 | Tues., Jan. 8 |
| 3 rd Qtr. Progress Report | Fri., Feb. 5 | Tues., Feb 16 |
| 3 rd Qtr. Report Card | Fri., Mar. 12 | Fri., Mar 19 |
| 4 th Qtr. Progress Report | Fri., Apr. 23 | Tues., Apr 30 |
| Semester 2 Report Card | Fri., May 28 | Tues., Jun. 4 |

Useful websites:

www.collegeboard.com – college searches, SAT registration

www.act.org – ACT registration

www.ucop.edu/pathways - UC admissions applications

www.csumentor.com – CSU admissions applications

www.edc-scholarships.com – El Dorado County website for local scholarships

www.fastweb.com – scholarship search

www.fafsa.ed.gov – online financial aid application

www.ncaa.org – athletic clearinghouse for college athletes

www.naia.org --National Association of Intercollegiate Athletics

Community Resources

Al-Anon/Al-ATeen ~ 916-334-2970
Big Brothers & Big Sisters ~ 626-1222
Boys & Girls Club ~ 295-8019
Cal-SAFE (for pregnant and parenting students) ~ 622-7130
Child Abuse Reporting ~ 1-800-422-4453
Domestic Violence Hotline ~ 916-920-2952
El Dorado Transit ~ 642-5383
Health Department ~ 621-6100
Health Depot ~ 626-3722
Mental Health Crisis Line ~ 622-3345
New Morning ~ 626-4190
Teen Shelter ~ 626-4190
Progress House ~ 642-1715
Suicide Prevention Hotline ~ 622-3345
The Center-For Violence-Free Relationships ~ 626-1450
Crisis Support Line ~ 626-1131

College and Career Center A210 622-3634 ext. 1033

The friendly staff in the college and career center is dedicated to assisting students with job placement and college planning. Come in for a visit for information on any of the following:

- Work permits
- Job board
- Online career search resources
- Career Assessment Testing (Bridges, Self- Directed Search)
- Annual College Fair
- Career Fair
- Apprenticeship information
- Military recruiters
- College representatives
- ASVAB testing
- College application assistance
- SAT & ACT information & registration
- Financial aid applications
- Senior scholarship and award nights
- Scholarship information

Scholarship listings and applications are available on our website at:
<http://cougar.eduhsd.k12.ca.us/AcademicsDepartments/College--Career-Center/Scholarships/index.html>

Work Permits

California State Law requires that:

1. All minors under 18 years of age must have a work permit issued by the school before being employed.
2. Work permit applications may be obtained in the College and Career Center. These permits are issued pending verification of regular school attendance.
3. Students must be eligible (2.0 GPA) to have and maintain a work permit.

Homework Help Resources:

Academic Recovery – Tutoring

Our schedule includes class time for academic recovery and tutorials. Teachers may utilize this time for test make-up, conferences, homework questions, and study groups. In addition, English, math, social studies, and science teachers will offer after school tutoring as part of our Blue Latte program. Check the school website for days and times.

Math Lab - Math teachers are available before and after school to help students. Look for the schedule posted in your math classroom.

World Language Tutoring: Scheduled once per week. See teacher for room number.

Aeries – Create an online account to track your grades at <http://parent.eduhsd.k12.ca.us>

Campus and Classroom Conduct

In general, problems that are of a basic classroom nature - tardiness, violation of class rules, non-participation, lack of effort, and poor academic progress - will be handled by the teacher. Continued problems of this nature will be referred to the appropriate assistant principal. Students should be aware that all school rules and regulations apply while coming to school, going home from school, as well as during all school activities. This includes: the parking lots, inside student vehicles, and student lockers.

Attendance Procedures

ATTENDANCE OFFICE - 622-3634, ext. 1011

If your student needs to be checked out during the day, please send a note with the student in the morning. The signed note (in ink) from the parent/guardian must include the student's full name, the reason for the absence(s) and the date(s). They must secure a pass from the attendance office before leaving campus for any reason.

If for some reason you are not able to send a note with your student, please call the attendance office for a pass and allow **15-30 minutes for the pass to be processed**. Please be advised that passes will not be delivered the last 20 minutes of the school day for early release. **Passes are not delivered during finals, AP testing, and state testing. Please plan in advance.** If they are returning to campus they must check back in with attendance to secure a return to class pass.

Parents/guardians should call the Attendance Office if their student will be absent and the reason for the absence. This line is available for attendance messages **24 hours a day**.

Valid excuses for absences include: verified illness of the student, medical, dental, or optical services, school-sponsored educational trips, quarantine, and bereavement in the immediate family. Vacation or out of town trips are considered unexcused absences.

Students with excused absences shall have two (2) days for every day absent to make up missed work. It is the student's responsibility to contact their teachers for assignments. If you need assistance collecting assignments, please contact the counseling office.

Truancy Policy

Truancy/Cuts: Truancy will result in detentions/Progressive Discipline. **Habitual truancy will result in progressive discipline action from assistant principals and referral to the School Attendance Review Board (SARB).**

Tardy Policy

Students are expected to be in class and in their assigned seats when the tardy bell rings. Teachers will enforce tardy policies within their classrooms.

VIOLATIONS PER QUARTER

- 3 tardies in one class period will result in teacher consequence
- 6 tardies in one Quarter will result in 1 Detentions
- 9 tardies in one Quarter will result in 2 Detentions

Students accumulating **12 or more** cumulative tardies within a Quarter will be referred to an Assistant Principal and will be placed on Social Probation. Continued tardiness will result in progressive discipline for defiance and may be referred to SARB (Student Attendance Review Board). Students and parents may access attendance records by logging onto their Aeries accounts.

Late Policy

For the first class of the day students are expected to be in class and in their assigned seat when the tardy bell rings. If students are not in their seats the following consequences occur:

CONSEQUENCES

- Students who are tardy within 10 minutes of the tardy bell ringing should report directly to class and will receive a tardy. They should NOT report to the office.
- Students who are over 10 minutes late should report to the main office to check in.
- Students who are over 30 minutes late will result in an unexcused absence for the period and will receive 1 detention.

School Discipline Policies

The following offenses will result in detention, Saturday School, suspension and/or transfer to another School/Program or Expulsion from the district (possible referral to an outside agency, i.e. law enforcement):

Violations Requiring Recommendation for Expulsion:

Under state law and Board of Education Policy, El Dorado High School is compelled to recommend expulsion for:

- Possessing, selling or furnishing a firearm
- Brandishing a knife
- Unlawfully selling a controlled substance
- Possession of Explosives
- Committing or attempting to commit sexual assault

Other School Discipline Violations

Violations against Persons

1. Assault/fighting and/or battery
2. Weapons or other dangerous objects (any knife)
3. Hazing, harassment (includes sexual harassment)
4. Interference/obstruction of staff member
5. Verbal abuse
6. Racial or ethnic slurs
7. Defiance of authority

Violations Involving Property

1. Theft or Robbery
2. Extortion/attempted extortion
3. Unauthorized use of school property or damage to school property

Violations against Public Decency and Good Morals

1. Gambling (games of chance with stakes)
2. Acts of vulgarity/profanity
3. Offensive social behavior

Violations against Public Health and Safety

1. Possession/use of illegal substances, i.e. alcohol, drugs
2. Possession of illegal paraphernalia
3. Misrepresentation/sale/delivery/furnish and substance as a controlled substance
4. Tobacco-possession

School Discipline Policies (continued)

Devices such as water pipes (hookahs), pipes, e-cigarettes, electronic pens, vaporizers, and steam stones, which are made and/or used for inhaling tobacco, can potentially be used as drug paraphernalia. These items are prohibited on El Dorado Union High School District property and school campuses. Appropriate disciplinary action will be administered up to and including suspension/expulsion for students who possess such items.

Miscellaneous Violations

1. Disruptive behavior
2. Forgery and dishonesty
3. Distribution of obscene, libelous, slanderous literature
4. Gang related activity
5. Misbehavior on school bus
6. Violation of suspension rules
7. Unauthorized visiting of other campus

Fire Code Violations

1. False alarm
2. Lighting a fire/pyrotechnics (fireworks or firecrackers)
3. Blocking a marked fire lane

Harassment, Sexual Harassment, and Terrorist Threat

No students shall engage in harassing behavior, sexual or otherwise, toward another student or staff member. Harassment includes willful engagement in unwelcome verbal or physical behavior that creates a hostile environment for another person or group of people. Included, but not limited to: words, touching, gestures, notes, pictures, signs, posturing, or any other behavior that creates a hostile or threatening environment.

Social Probation

Students will be placed on 30 instructional days (possible 20 days with good behavior) of social probation for infractions including, **but not limited to:**

- a suspension for three or more consecutive days
- fighting
- possession and/or under the influence of a controlled substance, alcoholic beverage, or dangerous substance
- repeated acts of defiance

Social probation sanctions will be implemented for **30** (possible 20 days with good behavior) instructional days. A student placed on social probation will be prohibited from attending or participating in any non-mandatory school function, activity or event. Non-mandatory school functions, activities or events include, **but are not limited to:**

- attendance at school dances
- attendance at athletic events
- attendance at drama and musical productions
- activities related to graduation, including the graduation ceremony.

Closed Campus

El Dorado High School maintains a closed campus – once a student arrives on campus, he/she must stay. **STUDENTS MUST CHECK OUT THROUGH THE ATTENDANCE OFFICE** whenever there is a need to leave school, for any reason. Students should bring parent notes to the office for a pass if students must leave anytime during the school day. **Failure to do so will result in detention.** Students are allowed in the quads, cafeteria, multi-purpose room, library, and Bennett Park/Stadium during lunch. Students must be inside teachers classrooms supervised and not in the hallways of any of the wings eating lunch. Parking lots are off limits during the school day.

El Dorado High School Dress Code Policy Guidelines:

The standards for dress strongly emphasize to students, parents, and community members that El Dorado High School is a place of business concerned about providing and maintaining a safe and respectful learning environment that promotes student success. Clothing that can reasonably be expected to cause a disruption or interfere with normal school operation is prohibited. Students must comply with the general guidelines outlined below.

1. Shoes must be worn at all times.
2. Clothes should provide ample coverage to conceal all undergarments.
3. Skirts, shorts, and tops must provide ample coverage including when the student is sitting down or bending over.
4. Clothing, jewelry, and personal items must be free of writing, pictures, or symbols that are crude, vulgar, profane, or sexually suggestive or which advocate racial, ethnic, or religious prejudice, or the use of drugs or alcohol.
5. Students are prohibited from wearing or displaying on their personal property any gang related colors, trademarks, clothing, or any other attribute denoting gang membership.
6. Muscle shirts, tube tops, crop tops, and backless tops are prohibited. Off the shoulder tops must have straps.
7. Dog collars, spikes, heavy chains, and or chains, are not to be worn as jewelry or wallet extensions.
8. No item may be worn which would create an insulting, demeaning, threatening, or an otherwise hostile environment for any other student due to race, religion, or gender.
9. Pajamas and slippers are not appropriate school attire.
10. Bandanas are prohibited.



**El Dorado
Blue on
Fridays!**

ID Cards and ASB Cards

All students will be issued a free ID card with picture. Defacing or losing the card will result in a fine to cover the cost of replacement. **Students are expected to carry this card on campus at all times and be prepared to present it at the request of any staff member.** ID cards are necessary to check out books and materials from the library, to leave campus during unscheduled periods (with appropriate sticker for unscheduled 6th and 7th), to be admitted to any EDHS-sponsored dance, athletic events or activity, and to ride busses.

Students who purchase an ASB card will have their ID card specially marked. The activity ID entitles a student to significant discounts on most school activities. Money derived from the sale of ASB stickers goes to support all school-sponsored activities.

Textbooks

Teachers issue students textbooks. Books must be returned at the end of the semester or year in good condition. If books are lost or damaged they must be paid for in the Main Office.

Skateboards and Scooters

These items should not to be brought to school and are not allowed to be ridden on campus at anytime. They often cause campus and class disruption and are frequently misplaced or stolen. If they are brought to school, they must be stored in a classroom or office. The school will not investigate or participate in attempts to recover such lost or stolen items.

Cell Phone Policy

Cell phones and electronic devices may be used before and after school, during break/lunch and during passing times. Cell phones must NOT be out or in use at ANYTIME or ANYWHERE on campus during class time without permission from the teacher. If a cell phone is used during class time without permission, the student MUST surrender the phone to a staff member upon request. Students will then be able to pick up their phones from the main office at the end of the school day. Videos and pictures may not be taken during classes without teacher permission. The following consequences will occur:

First and Second Offenses: 1 HOUR OF DETENTION

Third Offense: SATURDAY SCHOOL

Fourth Offense: Assistant Principal will contact parent or guardian then the phone will be returned at the end of the day and a Progressive Discipline will be assigned to the student.

Continued Cell Phone Violations: Will be treated as acts of defiance and will result in progressive discipline.

Students who refuse to surrender their cell phone to a staff member will receive additional consequences for defiance.

School Dance Eligibility

- Students must be in good standing including being free from any outstanding detention hour and/or school fines. Students who are expelled, suspended, or on social probation are not eligible to attend school dances.
- Students must have their ID Cards to purchase a ticket.
- Tickets will not be sold at the door for the following dances: Homecoming and Prom.

Dance Code of Conduct

- Student ID cards are required for entry into the dance.
- Students **MUST** arrive no later than **ONE** hour after the dance has started. Once a student leaves the dance, he/she will not be re-admitted to the dance.
- School Dress Code is strictly enforced. Students who are in violation of the dress code will not be admitted.
- Students are expected to follow all school rules. Any student who is removed from the dance for any reason will lose the privilege of attending the next dance and parent/guardian will be called.
- No outside beverages or water bottles are permitted.
- Students may check purses, bags or backpacks into the proper facilities. Please do not bring valuables to the dance.
- Guests from other schools will only be admitted with a Guest Pass, a current photo ID and the name of the EDHS date. Guests are permitted to attend the following dances with admin approval: Homecoming and Prom.
- Students must be picked up no later than 15 minutes after the dance ends.
- Students without a dance ticket may not get pictures taken.
- Have fun and make responsible choices.

Unsafe, lewd, or vulgar dancing is not permitted. Students who are not dancing appropriately will receive a warning; a second offense will result in dismissal from the dance. The student will not be eligible to attend the next dance.

Illness and First Aid

When students need to go to the First Aid Office they must first obtain a pass from their teacher (except for emergencies).

1. Students must check-in with the health aide immediately upon arrival.
2. Parents will be contacted by school staff if a student is ill or injured and must go home.
3. Under **NO CIRCUMSTANCES** is a student permitted to leave campus without authorization.

Medications

If students must take medication during school hours, a *Medication-In-School* form must be signed by a doctor and the student's parent/guardian and returned to the health tech at El Dorado High School. This includes over-the-counter medications and prescription medicines, including emergency medications such as inhalers. The medicine must be brought to school in the prescription labeled original container and over the counter medications in the original container. The medicine is kept in a locked cabinet and the student must come to the first aid office to obtain the medication. If you have any questions please contact the nurses office at EDHS, 622-3634 ext. 1017.

Emergency Contacts

Emergency contact information must be updated through the Aeries Parent Portal online <http://parent.eduhsd.k12.ca.us>. If you do not have Internet access, you can access the parent computer in the main office or fill out an emergency card in the counseling office.

Transportation

Most El Dorado High School students ride buses at some time during the school year, either to or from school or with athletics, field trips, or other school activities. The number one priority for the Transportation Department is to ensure the safety of all passengers. Therefore, orderly conduct is expected at all times and everyone aboard is to follow the directions of the driver. Remember, all school rules apply on the bus and at the bus stop. Violators of the bus rules are subject to disciplinary action, which may include the DENIAL of transportation. Semester bus passes may be purchased at the District Transportation office or in the Finance Office in the Administration Offices. Daily bus trip passes are available at school from the finance office. Bus route information and costs are posted at the school and on the District's website at www.eduhsd.net

Parking and Driving Regulations

Students who drive to school are advised that all provisions of the California Vehicle Code are strictly enforced. Citations will be issued to vehicles improperly parked or vehicles in the faculty/reserved lots. **Students who violate parking lot and driving regulations will be subject to discipline consequences and/or loss of parking privileges.**

Students are not permitted to loiter in the parking lots. The parking lots are off limits during school hours. The school assumes no responsibility or liability for theft or damage to cars, motorcycles, or bicycles. At no time are cars, trucks, bicycles, etc., to be driven on sidewalks, lawns, athletic areas or any area NOT designated for vehicle traffic.

Parking is limited due to overcrowding. Parking is available on a first-come first-served basis. Students are strongly urged to carpool. If you have a circumstance that requires special consideration, please contact your assistant principal. **You must also be advised that school administrators with reasonable cause may inspect vehicles on campus at any time.**

Lockers

Lockers will be assigned on a first-come, first-serve basis for 9th graders and a priority basis for 10th, 11th and 12th as per student request, if available. Please remember, the school does not assume responsibility for loss or damage to the contents of lockers. We do, however, ask that you report any problems (vandalism, theft etc.) to the assistant principals' office AT ONCE. **Be advised that school administrators may inspect lockers at any time with reasonable suspicion.**

Messages and Deliveries

When classes are in progress, phone messages will only be delivered in case of a serious family emergency. This is in adherence to the School Board's directive to not interrupt the instructional process. We discourage the delivery of items for students at school such as: balloons, flowers, lunches, etc. If necessary, items may be dropped off from parents to the main office; students will be paged to the office during break or lunch.

Deliveries from outside vendors to students are not permitted.

Loitering

Students are not allowed to loiter (congregate) in the bus circle, in front of the school, or in the lower or upper parking lots before school, during passing, or lunch. Other areas that are banned from student loitering include property and streets that adjoin the school. This policy is in effect prior to and after school.

Life Fitness Uniform Policy

Students are expected to wear their life fitness uniforms every day they have class. If a student does not bring his or her uniform, he or she will be provided a "loaner" uniform from the life fitness staff. If a student refuses a loaner uniform, he or she will be considered defiant and will be referred to the administration for disciplinary action.

Texts and Equipment

Students are financially responsible for any books and materials issued to them. If paying for a lost or stolen book, make sure you get a receipt. No diploma will be issued to graduating seniors, nor will students be permitted to participate in athletics and the three major dances, until all debts are cleared.

Extracurricular Activities Eligibility Requirements

Students participating in extracurricular activities will meet existing state and local eligibility standards relating to the specific organization such as: California Interscholastic Federation (CIF), organization or club by-laws, and school district administration guidelines. These standards will not apply to scheduled classes, which include, as part of their curriculum, student participation in activities and performances outside of the regular classroom schedule required for grading purposes. Requirements for participation in all extracurricular activities will be as follows:

1. All ninth grade students shall be eligible to participate in extracurricular activities until their grades are reviewed at the end of the first quarter.
2. Students in grades 9 (other than first quarter) 10, 11, and 12 shall have a grade point average of C (2.0) at the quarterly grading period immediately preceding the activity in order to be eligible to participate in extracurricular activities.
3. A transfer student is eligible to participate if he/she was eligible at his/her previous school and is approved by CIF. Transfer students shall have one full grading period to meet the district eligibility requirements.
4. A student who leaves a team in mid-season without the coach's permission may be ineligible for another sport the following season.
5. In addition to academic requirements, students must complete all detention and have all fines paid:
 - a. At the beginning of each athletic season.
 - b. Prior to major activities: i.e. prom, graduation, and field trips.

The district shall provide an Eligibility Review Committee, which will consider appeals of the policy based upon a student's unique circumstances. The committee will have the authority to suspend the ineligibility rule if they determine "good cause" exists for such action.

Your coach/advisor will have a copy of the complete rules and regulations pertaining to the eligibility requirements.

Please note: Student Athletes must attend the majority of his/her school day on the day of contest or practice in order to participate (This includes R.O.P.). Athletes are expected to attend all classes and to be prompt. Unexcused absences from classes during the season may result in forfeiture of practice or athletic contest participation.

Phone Directory

El Dorado High School main number.....622-3634

Office extensions:

| | |
|-------------------------------------|---------------------|
| <i>Principal's Office</i> | <i>1020</i> |
| <i>Assistant Principals' Office</i> | <i>1025</i> |
| <i>Counseling</i> | <i>1028</i> |
| <i>Attendance</i> | <i>1011</i> |
| <i>Registrar</i> | <i>1029</i> |
| <i>Cafeteria</i> | <i>1053</i> |
| <i>Library</i> | <i>1027</i> |
| <i>College and Career Center</i> | <i>1033</i> |
| <i>Probation</i> | <i>1004</i> |
| <i>Psychologist</i> | <i>1032</i> |
| <i>Receptionist</i> | <i>0 or 1010</i> |
| <i>Athletic Director</i> | <i>1010 or 1249</i> |
| <i>Finance Office</i> | <i>1018</i> |
| <i>ROP - medical health</i> | <i>1422</i> |

District Office.....622-5081

District Transportation Department.....622-6306

ROP Director.....621-0123

Extension Numbers are subject to change. For any other questions, please call main number at ext. 0 for receptionist.

Frequently Asked Questions or Concerns

Who does my parent/guardian call if I am absent?

The attendance office 622-3634 (ext.1011)

Who does my parent/guardian need to contact to request missing assignments?

Teachers need to be contacted either via e-mail or phone. (Addresses and extensions can be found on the website or Aeries parent portal).

I will be out of school for over two weeks, possibly longer with an illness, who does my parent/guardian call?

Report the absence to the attendance office by phone (ext. 1011) and in writing. You must call the counseling office (ext. 1028) to discuss the option of Home/Hospital.

My parents need to get me a message. Who do they contact?

We are not permitted to interrupt classes. For emergency messages only, please call the administration office, 622-3634 ext. 0.

My parents need to contact my teacher.

- Call 622-3634 then press 8.
- Call the receptionist at ext. 0.
- Check the website for the teachers email address
<http://cougar.eduhsd.k12.ca.us>

My parents need to speak with the principal.

The principal's administrative assistant can be reached at 622-3634 ext. 1020.

Who can my parents talk to about detentions, Progressive Discipline, suspensions, or behavioral matters?

The assistant principals' administrative assistant can be reached at 622-3634 ext. 1025.

I need information on the SAT, ACT, and PSAT tests.

Seek assistance in the College and Career Center, A211, or call 622-3634 ext. 1033 or log-on to our Web Site at: <http://cougar.eduhsd.k12.ca.us>

I need information on scholarships and college information.

Seek assistance in the College and Career Center, A211, or call 622-3634 ext. 1033 or logon to our Web Site at: <http://cougar.eduhsd.k12.ca.us>

Frequently Asked Questions or Concerns

Information on our emergency card has been changed, i.e. address, phone, parents work phone, who do I tell?

The counseling office, call 622-3634 ext. 1029 or email the registrar.

Who do I talk to about work permits?

Contact the College and Career Center, room A211, or call 622-3634 ext. 1033.

Who do I talk to about Athletics?

For information on athletic events call 622-3634 ext. 1010

I need to order a transcript.

Transcript orders are not taken by phone or fax. Students or former students come into counseling or mail in a transcript request form which is available on our school website under counseling, and then registrar. The charge is \$2.00 cash (no checks) per transcript for former students; current students transcript requests are free of charge. Please allow 24 hours notice.

How will I be notified on late start or snow days?

All students and staff will receive a recorded call and/or email/text detailing the day's schedule. Listen to the local news reports on radio or television or call the district transportation department at 622-6306, ext. 7245 or ext. 7250. Check the schools website <http://cougar.eduhsd.k12.ca.us> for updated start times.

Where can I get Life Fitness clothes?

The PE Dept. will distribute uniforms during the first few weeks of school in the PE locker rooms.

How do I make a counseling appointment?

Students may make an appointment in the counseling office before or after school, between classes, or at lunch. Parents may call the Counseling Office at 622-3634 ext. 1028.

How can my parents monitor my grades and attendance?

Parents can contact the counseling office (ext. 1028) to create an Aeries account to access student information.

Need more information about the school?

Check the EDHS website at

<http://cougar.eduhsd.k12.ca.us>

