

**EL DORADO UNION HIGH SCHOOL DISTRICT
DISCIPLINE GUIDELINES**

(Revised June 14, 2006)

| DISCIPLINE CODE DEFINITIONS | | |
|------------------------------------|---|---------------------------------------|
| AR - Agency Referral | PP - Pupil Parking Permit | SARB - School Attendance Review Board |
| D - Detention | R - Restitution | SS - Saturday School |
| E - Expulsion Recommended To Board | SUS - Suspension - includes parent conference | T - Transfer |
| IH - In-House Suspension | | W - Warning |

| EDUCATION CODE | OFFENSE | DISCIPLINARY ACTION | | |
|---|--|-----------------------|--|---|
| | | MINIMUM/FIRST OFFENSE | REPEAT OFFENSE (Can Be on First Offense, Based on Severity) | MAXIMUM / ADDITIONAL OFFENSES (Can Be on First Offense, Based on Severity) |
| 48915 (c) OFFENSES REQUIRING EXPULSION RECOMMENDATION PER EDUCATION CODE | | | | |
| (1) | Possessing, selling, or otherwise furnishing a firearm | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (2) | Brandishing a knife | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (3) | Selling controlled substance | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (4) | Committing or attempting to commit sexual battery | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (5) | Possession of an explosive <i>(effective January 1, 2002)</i> | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| 48915 (a) OFFENSES REQUIRING EXPULSION RECOMMENDATION PER EDUCATION CODE UNLESS PARTICULAR CIRCUMSTANCES EXIST | | | | |
| (1) | Caused serious physical injury | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (2) | Possession of knife or other dangerous object of no reasonable use to the pupil | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (3) | Unlawful possession of controlled substance (except for first offense, not more than one ounce of marijuana) | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (4) | Robbery or extortion | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (5) | Assault or battery upon any school employee | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| 48900 DISTRICT REQUIRED EXPULSION RECOMMENDATION FOR FIRST OFFENSE | | | | |
| (c) | Attempting to sell or otherwise furnishing alcohol, marijuana or controlled substance of any kind | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (d) | Unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant. | SUS + AR + E | SUS + AR + E | SUS + AR + E |

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| (m) | Possession of imitation firearm if used in a manner that threatens others (see Note #2 on page 5) | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| (p) | Furnishing and/or sale of the prescription drug SOMA | SUS + AR + E | SUS + AR + E | SUS + AR + E |
| 48900 VIOLATIONS AGAINST PERSONS | | | | |
| (a)(1) | Attempted to cause or threatened to cause physical injury to another person | 3 day SUS | 5 day SUS | 5 day SUS + T or E + AR |
| (a)(2) | Willfully used force or violence upon another person | 3 day SUS | 5 day SUS | 5 day SUS + T or E + AR |
| (b) | Possession of dangerous object and student is not being recommended for expulsion due to extenuating circumstances | 3-5 day SUS | N/A | N/A |
| (g) and (f) | Theft or damage to school or private property | 1 day SUS | 3 day SUS + AR | 5 day SUS + T or E + AR |
| (e) | Attempted to commit robbery or extortion | 5 day SUS | 5 day SUS + T + AR or E | 5 day SUS + T + AR or E |
| (i) | Vulgarity/profanity/obscenity | D | 1 day SS or IH or SUS | 3 day SUS |
| (l) | Knowingly received stolen property | 1 day SUS + AR | 3 day SUS + AR | 5 day SUS + T + AR |
| (m) | Possessed an imitation firearm, but did not threaten others | 1-3 day SUS | 5 day SUS | SUS + AR + E |
| (n) | Sexual assault / battery | 1-3 day SUS | 5 day SUS | SUS + T or E + AR |
| (o) | Harassed, threatened or intimidated a witness | 1-3 day SUS | 5 day SUS | SUS + T or E + AR |
| (q) | Hazing | 1-3 day SUS | 5 day SUS | SUS + AR + E |
| 48900.2 | Sexual Harassment | D or SS or IH | 3 day SUS | 5 day SUS + T or E + AR |
| 48900.3 | Hate Violence | 5 day SUS | 5 day SUS + T + AR + E | 5 day SUS + T + AR + E |
| 48900.4 | Harassment/Threats/Intimidation - created a hostile environment | D or SS or IH | 3 day SUS | 5 day SUS + T or E + AR |
| 48900.7 | Terrorist Threat | 5 day SUS + AR | 5 day SUS + AR + E | 5 day SUS + T + AR + E |
| 48900 VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY | | | | |
| (c) | Possession of less than one ounce of marijuana | 5 day SUS + AR | SUS + AR + E | SUS + AR + E |
| (c) | Under the influence of controlled substance or alcohol or intoxicant of any kind | 5 day SUS + AR | SUS + AR + E | SUS + AR + E |
| (c) | Possession of alcohol or intoxicant of any kind | 5 day SUS + AR | SUS + AR + E | SUS + AR + E |

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|---------------------------------------|--|-----------------------|---|--|
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| (j) | Unlawfully possessed or unlawfully offered, arranged or negotiated to sell any drug paraphernalia | 3 day SUS | SUS + AR + E | SUS + AR + E |
| (h) | Possession or use of tobacco or any product containing tobacco or nicotine | SS | IH or 1 day SUS | 5 day SUS + T |
| (p) | Possession of the prescription drug SOMA | SS | IH or 1 day SUS | 5 day SUS + T |
| 48900 ATTENDANCE | | | | |
| (k) & 48260(a) | Tardy (referral) | D | SS | SS/ IH / SARB |
| (k) & 48260(a) | Truancy | 2D or IH | SS | SARB, possible T |
| 48900 MISCELLANEOUS VIOLATIONS | | | | |
| (k) | Willful defiance of direct requests made by school personnel | SS or 1 day SUS | 3 day SUS | 5 day SUS + T or E |
| (k) | Willful defiance of school, classroom, bus, or extracurricular rules | D, SS or IH | SUS | 5 day SUS + E or T |
| (k) | Vehicle Violations | D | PP + AR + D | SUS + PP + AR |
| (k) | Disruptive Behavior | D | SS | SUS + T or E |
| (k) | Forgery & Dishonesty | SS | SUS | SUS + T or E |
| (k) | Distribution of literature which is obscene, libelous or slanderous | D, SS or IH | SS | SUS or E |
| (k) | Loitering (unauthorized area) | D or SS | SS or SUS | SUS + SARB + T |
| (k) | Leaving Campus (no check out) | D or SS | SS or SUS | SUS + SARB + T |
| (k) | Membership in unauthorized groups, organizations or associations | D | SS | SUS + T |
| (k) | Violation of School Dress Code | W | D | SS or SUS |
| (k) | Violation of Suspension | 1 day added SUS | 3 days added SUS | SUS + T or E |
| (k) | Unauthorized Visiting of Other Campus | D | SS | SUS |
| (k) See also 48901.5 | Possession of distracting/disruptive devices, i.e., radios, CDS, pagers, cell phones, laser pointers (only allowed to be secured in vehicle) | W | D or SS | SUS |
| (k) | Possession of pepper spray or other "protective" sprays which do not cause serious injury (may, however, be stored in a securely locked vehicle) | W or D | D or SS | SUS |
| (k) | Skateboard | W | D or SS | SUS |

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| (k) & (f) | Gang Symbols, Apparel, Signs or Graffiti | W, SS or IH | SUS | SUS or T or E |
| (k) | Offensive Social Behavior (See Definition Page) | W or D | SUS | SUS + T or E |
| 48900 OFFENSES UNIQUE TO A SCHOOL BUS | | | | |
| (k) | Putting any part of the body out of a bus window while the bus is in motion | W or D | D or SS | SUS |
| (k) | Any movement out of the seat while the bus is in motion | W or D | D or SS | SUS |
| (k) | Throwing any object in, out of, or at a school bus | D, SS or IH | SUS | SUS or T or E |
| (k) | Lighting matches or lighters | AR + SUS | SUS + AR + E | SUS + AR + E |
| (k) | Failure to posses or show bus pass when requested | W or D | D or SS | 2SS |
| (k) | Unauthorized use or tampering with school bus equipment or controls | W or D | D or SS | SUS |
| (k) | Failure to follow any legal directive of the driver, relating to bus safety, such as failure to cross in front of the school bus | D or SS or IH | SUS | SUS or T or E |
| 48900 FIRE CODE VIOLATIONS | | | | |
| (k) | False Alarm | AR + SUS, possible E | SUS + AR + E | SUS + AR + E |
| (f) & (k) | Lighting a Fire | AR + SUS, possible E | SUS + AR + E | SUS + AR + E |
| (k) & (b) | Pyrotechnics | AR + SUS, possible E | SUS + AR + E | SUS + AR + E |
| (k) | Blocking a Marked Fire Lane | D + AR | SUS + AR | SUS + AR |

NOTE #1: ADDITIONAL GENERAL EXPLANATIONS REGARDING DISTRICT POLICY FORBIDDING ANY AND ALL FIREARMS, KNIVES, EXPLOSIVES, OR OTHER DANGEROUS OBJECTS:

- 1) Disciplinary action by the District shall occur if a student violates the policy:
 - a) while on school grounds (including the school parking areas);
 - b) while going to or coming home from school;
 - c) during the lunch period whether on or off campus;
 - d) during, or going to or coming from, a school sponsored activity.
- 2) In addition to being recommended for expulsion, any student in possession of a weapon violating the criminal penal code shall be referred to the appropriate law enforcement agency.
- 3) The law and school policy requires a principal to recommend a student be expelled for possession of a knife or other dangerous object of no reasonable use to the student, unless the principal believes extenuating circumstances exist. E.C. 48915 (a)(2),(g)
- 4) Definition of knife is per Education Code 48915(g): . . . *"knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3½ inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade. (h) As used in this section, the term "explosive" means "destructive device" as described in Section 921 of Title 18 of the United States Code.*

NOTE #2: "Imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

NOTE #3: ALTERNATIVES TO SUSPENSION:

At the discretion of school administration, alternatives to suspensions may be used, such as: in-house suspension, after school detention, Saturday school, community services using parental or other adult supervision, counseling/educational sessions, and parental presence during school day.

When alternatives are used for suspension, school personnel involved/affected by the misbehavior shall be contacted/informed regarding the disciplinary decisions.

NOTE #4: FOR SEVERE OFFENSES, THE MAXIMUM DISCIPLINARY ACTION MAY BE IMPOSED FOR THE FIRST OFFENSE.

NOTE #5: APPROPRIATE LAWS AND REGULATIONS SHALL BE FOLLOWED WHEN DISCIPLINING STUDENTS WITH DISABILITIES.

DEFINITIONS FOR DISCIPLINE RECOMMENDATIONS

ASSAULT:

P.C. 240 - An assault is an unlawful attempt, coupled with a present ability to commit a violent injury on the person of another.

BATTERY:

P.C. 242 - A battery is any willful and unlawful use of force or violence upon the person of another.

WEAPONS:

- 1) All objects described in:
 - P.C. 653K
 - P.C. 12001
 - P.C. 12020
 - P.C. 12220
 - P.C. 626.10
 - P.C. 653K

AND

- 2) Any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained, in advance, written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

AND

- 3) Any object that was used to threaten or used in an attempt to injure another person.

AND

- 4) Any object that was to be used in an actual or potential conflict.

OTHER DANGEROUS OBJECTS:

Any potentially injurious object not listed in the weapons section that could inflict bodily damage.

INTERFERENCE / OBSTRUCTION:

Preventing, attempting to prevent, or hindering a school employee or volunteer from carrying out his or her duties.

OFFENSIVE SOCIAL BEHAVIOR:

Activities that are an infraction of acceptable social standards, including, but not limited to, inappropriate sexual conduct between students; apparel that depicts illegal substances, sex or violence; inappropriate exposure of the body or other behavior that detracts from an appropriate educational climate.

COMPUTER MISUSE GUIDELINES

| Violation | Minimum | Repeated / Serious First Offense | Maximum |
|---|-----------|--|------------|
| <p>Unauthorized Computer Use:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Visiting unauthorized websites <input type="checkbox"/> Using unauthorized programs <input type="checkbox"/> Misuse of authorized websites <input type="checkbox"/> Misuse of authorized programs <input type="checkbox"/> Downloading file from Internet <input type="checkbox"/> Saving email attachment <input type="checkbox"/> Copying file/CD/floppy disk <input type="checkbox"/> Using or saving any file not educational <input type="checkbox"/> Accessing/using another student's file/work (In addition to computer misuse, this action will result in <u>Cheating Policy</u> consequences!) <input type="checkbox"/> Other: _____ <p>Hardware Misuse:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Misuse of computer drives <input type="checkbox"/> Switching of keys on keyboard <input type="checkbox"/> Unplugging computer components <input type="checkbox"/> Changing monitor settings <input type="checkbox"/> Other: _____ | Detention | Saturday School | Suspension |
| <p>Computer and Network Security Issues:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Attempt/enter network beyond approved access <input type="checkbox"/> Attempt to enter restricted areas <input type="checkbox"/> Using electronic devices to send files, change settings, gain access, etc. <input type="checkbox"/> Violation of computer/network security <input type="checkbox"/> Unapproved changes to computer configuration <input type="checkbox"/> Unapproved access or making changes to computer BIOS <input type="checkbox"/> Changing, altering, accessing local or network files outside student's own folder <input type="checkbox"/> Hacking with intent to damage <input type="checkbox"/> Download with intent to damage or violate network security <input type="checkbox"/> Other: _____ <p>Copyright/License Infringement Issues:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Installing non-approved program <input type="checkbox"/> Installation of pirated software <input type="checkbox"/> Distribution of pirated software <input type="checkbox"/> Other: _____ <p>Stealing/Damaging School Property:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Stealing mouse balls or other computer parts <input type="checkbox"/> Damage to any part of computer <input type="checkbox"/> Vandalism to any components of computer/lab/ network <input type="checkbox"/> Other: _____ | | | |

Note: Any of the above violations may result in: referral to law enforcement, loss of computer privileges, loss of Internet access, and/or a drop "F" from the class.